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Committee Members

Sharon Bassey (Vice-Chairperson)
Jean Cunliffe (Treasurer)
Barry Duckett
Dave Fisher
Gary Glover (Chairperson)
Marjorie Hill
Simon Kenward

Pat Kingwell (Projects)
Denis McMillan
Helena Norval
Sallie Rickerby (Secretary)
Sue Sexton
Jean Deschamps (Assistant Treasurer)
Amanda Squires

General Meeting
Wednesday 15th March 2017
6.00pm at the Park Office, Southwark Park

Agenda

- 1. Apologies**
- 2. Notes of General Meeting of 15th February 2017**
- 3. Matters Arising (attachment 1)**
- 4. Park Manager's Report**
- 5. Key Projects Update – (attachment 2)**
- 6. Bowling Club Update**
- 7. West Lane Memorial Garden Issues**
- 8. King's Stairs Gardens Issues**
- 9. King George's Field Issues**
- 10. Planning Matters Update - (attachment 3)**
- 11. Any Other Business**
- 12. Dates of Future Meetings**
- 13. Closed Items**

Attachment 1

**Notes of Friends of Southwark Park
General Meeting
Held on Wednesday 15th February 2017**

Present: Gary Glover (Chairman); Sallie Rickerby (Secretary); Jean Cunliffe (Treasurer); Sharon Bassey (Assistant Chairman); Dave Fisher; Marjorie Hill; Simon Kenward; Andrea Pita (London Borough of Southwark); Andy Chatterton (London Borough of Southwark); Amanda Squires; Jill Gables; Jim Saunders; Mike Krotosky; Laura Gaskell

	Item	Action
1.	Apologies for 15th February 2017 Cllr. Anood Al-Samerai; Cllr. Stephanie Cryan; Cllr. Alison Clayburn; Niky Rathbone; Sunny Lambe; Denis McMillan; Sue Sexton; Jean Brims, Helene Norval; Ollie Jensen; Bill Williams; Pat Kingwell; Simon Hughes; Judith Carlton; Vivien Harland	Apologies H Norval March & April
2.	Notes of Annual General Meeting and General Meeting of 18th January 2017 The notes were agreed as a true record.	
3.00	Matters Arising There were no matters arising.	
3.01 Update	Maydew House Development – Farrer Huxley Associates Landscape with no formal boundaries and Bede House to have 2.5 metre wall with windows along boundary. Timeframe to implement; 3-4 years. <ul style="list-style-type: none"> Gates/materials match style in park e.g. Gomm Road gates & Dilston Grove entrance (130 years old) must be retained as now. Laura presented an artist's impression of lockable gate which matched buildings rather than a heritage park. She will send new drawings before March meeting (planning application end of March) 	Pat Kingwell Farrer Huxley Architects Laura Gaskell
3.02 Update	Neighbourhood Fund 2017 Bid for Summer 2017 - Submitted 28/12/16 <ul style="list-style-type: none"> Can we add an athletics cup to commemorate Nellie Stock – local legendary runner? 20th February Community Council agreed to fund our interpretation board projects at King George's Field and West Lane Gardens and the bee mesh. The Gallery also got some money for their community garden. So good news! 	For closure
3.03	Cleaner, Greener Safer Programme 2017-18 Application submitted in December 2016 -Awaiting funding decision 6/2/17 Pat has been called by Council to discuss the bid.	TBA Pat Kingwell
3.04	Mayflower Celebrations 2020 & Southwark Park 2019 & Other Socials Suggestions and ideas for Mayflower celebrations & also for future Southwark Park event on June 19th 2019 for 150th anniversary of opening! <ul style="list-style-type: none"> Set up a 150th Celebration Committee; suggestion for Tea Dance 	For closure? Pat Kingwell
3.05 New	Shine Walk Scott Renken to address meeting regarding charity walk	
3.06 New	Willow Tree – the willow tree by the lake (closer to the oval) is being removed as part of the tree works due to H&S. The tree trunk has split and the tree officer has identified it for removal.	Information only
3.07 New	Pond Training The trainer is meeting volunteers Monday the 20 th March at 10.30am at Southwark Pak office.	Andrea Pita
3.08 New	Pop Up Screens – Attachment 4 Outdoor Cinema application - 499 capacity. The screen to be located at the South End of Park using the China Hall Gate for public access. Screenings over the course of a weekend (Friday, Saturday and Sunday) held on a nightly basis and they build and break the site each night to limit the impact to the site during	

	the day. Generally the events draw a good mix of local residents and existing park users and people who will travel for their favourite movies and new park users. A culturally diverse crowd primarily aged between 21 and 34. The majority of our audience is made up of couples or groups of friends, skewed towards ladies (70/30).	
3.09 New	IT'S OUR PARK We made it into the March newsletter of the East London Garden Society. Pat says ' I'm sure you'll agree and great to know the film is still being seen and enjoyed'.	Information only
4.	Park Manager's Report – February Meeting	
4.01	Southwark Park - Carriageway / Paradise Gate Drains The broken cover at Paradise Gate has now been replaced following a gulley sucking operation and a specialist contractor will undertake the CCTV survey on 23 rd / 24 th February	Andy Chatterton
4.02	Southwark Park – Carriageway Surface Repairs / Crossover Point Conway-Aecom have provided a quotation to repair some potholes in the carriageway and we are currently awaiting the cost for the surface dressing work of the crossover point, before issuing the work.	Andy Chatterton
4.03	Dolphin Fountain Rachel Roe has been advised of the request to hold an official opening ceremony and she has agreed to pass it on to colleagues in order to ensure it happens. The press will be invited but a date has yet to be confirmed.	Andy Chatterton
4.04	Dual Purpose Litter Bins The bins in the north side of the park are being replaced this week and the operation should be completed by the close of business tomorrow. The bins in the south side will be replaced in the new financial year.	Closed
4.05	King's Stairs Gardens - Repairs & Maintenance / Lighting Issue Gallows Gate - repairs have now been completed	Closed
4.06	The issue of not removing the excess mulch on completion of the operation has been addressed with Quadron idverde. The area was thoroughly swept once the matter had been brought to our attention.	Closed
4.07	The wigwams have now been removed. The herbaceous plants in the butterfly borders have now been pruned and the dead pyracantha behind Cathy House will be replaced early in March	Closed
4.08	Asset Management will be asked to replace the faulty locks and chains as soon as possible, in order to resolve the current security issues.	Andy Chatterton
4.09	Village Green Status –Tree Sapling Tree Services Manager has confirmed that the vandalised young tree sapling will be replaced with a standard size young staked tree in the current planting season.	Closed
4.10	Unsolicited Adverts - The Southwark Park Attendants have been asked to check the railings along Jamaica Road and to remove any car sales advertisements as and when they are found.	Closed
4.11	King George's Field Drains / Pathways The condition of the drains will continue to be monitored and action will be taken as and when it becomes necessary.	Closed
4.12	Roading Conway-Aecom have now provided a quotation for resurfacing the entrance and dividing paths from Lower Road for the Capital Spend Projection of 2017 – 18, as previously requested	Andy Chatterton
5. Update	Key Projects Update – Attachment 2 A table of key projects given as an attachment to the agenda. Next Project Board Meeting - Thu Mar 23, 2017 10:30am – 11:30am	
5.01	Southwark Park New Café – Attachment 4 Posters are in the park to advise of the tree works taking place for the new café	

	and nursery upgrade. Also, letters have been sent to Gomm Road and Ann Moss Way residents. Next meeting date as above	Hemali Topiwala
5.02	Southwark Athletics Building Refurbishment of the Southwark Athletics Building: Due for completion WC 11 th August 2017. FoSP propose the Council organise a grand opening and suggestions for Open Day to be discussed in March GM	Gary Glover Pat Kingwell
5.03 Update	Children's Play area Following the design workshop on Monday 5th December, the next Project Board meeting is; Thu Mar 23, 2017 10:30am – 11:30am	Gary Glover Pat Kingwell
6.	Bowling Club Update –no issues to report	
7.	West Lane Memorial Garden Issues	
7.01	Memorial Stone The memorial is looking very dirty and needs professional cleaning. <i>Andy to ask Council Memorial cleaning crew to look into it</i>	For closure? Andy Chatterton
8.	King's Stairs Gardens Issues	
8.01	Dead tree by Light 32 needs removing	For closure?
9.	King George's Field Issues –	
9.01	General condition of park It was raised that King George's field needs more planting of trees and bushes to add colour (border on right especially needs more colour). The park also needs gates to be in keeping with the other Parks. Could the funding be put into project bank or could we use Section 106 funds for maintenance?	For closure? Pat Kingwell
9.02 New	Pathways Pat has been send photos of the path problem of King George's Field and forwarded to Andrea and Rotherhithe councillors who agreed to fund an information board and gate panels. Pat stated it would be a shame to have those improvements spoiled by the deteriorating paths.	Andrea Pita
9.03	Gravestones need cleaning up and a suggestion is to place around the field as other graveyards like St James	For closure? Andy Chatterton
9.04 New	Vera Concert and the Children's Day Barry and Jan Duckett will host the Events at King Georges with Jean Cunliffe.	Jean Cunliffe
10.	Planning Matters Update – Attachment 3 A table of current planning applications attached to the agenda.	
11.	Any Other Business – February Meeting	
11.01	Swedish Church Flat 1 has access to Park which has not been agreed Flat 2 has stair access to Park which has not been agreed - to investigate	For closure? Andy Chatterton
11.02	Caryatides These are looking very green and mossy, can they be cleaned by the Council memorial specialists?	For closure? Andy Chatterton
11.03	Salter Group Can we have an update Doctors information board?	For closure? Andrea Pita
12.	Dates of Future Meeting 19 th April 2017 17 th May 2017 21 st June 2017 19 th July 2017 All Wednesdays 6.00pm at The Park Office unless otherwise notified.	
13.	Closed Items February Meeting	
13.01	Bee Club – <ul style="list-style-type: none"> • Sessions will reopen at the end of April & will be advertised locally. • Horniman museum would like to use bee pollen for electron microscope photography • Holloway university student would like to film the bees 	Information only
13.02	Nature Reserve Open Day Council want to organise an Open Day & suggested invitees to include those who have had connections with the area; Veilola, church members, volunteers who helped to build it etc.	Information only
13.03	Park Run – Purchase of a Defibrillator to be stored in new café?	Agreed & Training to

	Mike Krotosky has raised that Park Run has recently agreed with the managers at the athletics track to borrow their defibrillator in an emergency, however, there are some disadvantages i.e. inconsistent opening hours, member of staff being available. He wants to investigate the possibility of Southwark parkrun purchasing a device and storing it in the new café. This would be available to the rest of the community in the park if possible.	be arranged by Park Run team
13.04	Thames Trek Challenge - Organisers have applied to change the venue to Southwark Park, the large grassed area in front of the bandstand toward Jamaica Road Walkers will enter the park via Paradise Gates. This one day event took place in King Stairs Gardens in 2016 and there are no outstanding issues. Saturday 9th September 07:00 – Marquee set up on site (Initial vehicles) 07:00 – Staff arrive 09:00 – Set up of other infrastructure 14:00 – 19:00 Walkers arrive on site 20:00 – Site breakdown 22:00 - Site clear	Agreed
13.05	Bandstand Concerts <ul style="list-style-type: none"> • Pat is contacting to Gary Magold discuss if we are booking two band concerts. • Celebrate Vera Lynne’s 100th birthday with a concert. Funding available? • Do we want to organise a Children’s band concert for one of the local schools? 	Agreed to two band concerts Pat, Gary, Marjorie
13.06	General park maintenance It has been raised that the Northern end is looking good but the Southern end especially the lakes and islands need a lot more work to bring them up to the high standard expected of Southwark Park. <ul style="list-style-type: none"> • Can we add lake and island maintenance to the Quadron contract? Raise with Henry Thompson? What is happening to Community Service portacabin?	Lakes & Islands Agreed in October 2016, FoSP have better control if it remains with volunteers. Portacabin to be removed
	King George’s Field	
13.07	Drains The condition of the drains will be monitored and action will be taken as and when it becomes necessary.	On February Parks report
13.08	Pathways Conway-Aecom asked to provide a quotation for resurfacing the entrance and dividing paths from Lower Road as a Capital Spend Projection for 2017 – 18.	On February Parks report
	King’s Stairs Gardens Issues	
13.09	Cottle Way Trees Following recent removal of trees the issue over the remaining soil needs resolving - this has been looked into in conjunction with the chippings.	Closed
13.10	Gallows Gate Asset Management have assessed the damage caused to the gate and adjacent wooden knee rail and they will return to weld on a new section of steel post and replace the knee rail.	Closed
13.11	Village Green Status –Tree Sapling A request will be made to the Tree Services Manager for the vandalised young tree sapling to be replaced with a new tree in the next planting season. Are Beech trees suitable replacements?	Closed
13.12	Local Issues A number of local issues have recently been brought to our attention and they will be addressed as soon as possible	Closed
13.13	Mulch - has been delivered but needs cleaning up	Closed
13.14	Wigwam – is now broken and needs removing	Closed
13.15	Shrubs - need replacing and the beds need pruning	Closed
13.16	Drains - by the church and church hall are blocked	Closed
13.17	Car sales ads – have been removed from the park and should this occur again the number will be called to ask the person responsible to refrain.	Closed

Attachment 2 - Key Projects Update – February 2017

	Project Description	Current Position
1	<p>Southwark Park south-western boundary improvements In October 2014 we agreed that boundary improvements were needed. We asked if the Maydew House redevelopment scheme might help provide a solution.</p>	<p>The Maydew Project Team attended our October meeting to advise on progress, and updated at February meeting with more detail on possible new park entrance. Follow up meeting required on amended gate designs</p>
2	<p>Southwark Park Sports Centre A major refurbishment scheme including; reconstruction and layout changes of synthetic athletics track, conversion of synthetic turf football/hockey pitch to natural grass, installation of a hammer and discus cage and the relocation and installation of the following athletic facilities: shot putt circle; pole vault runway long/triple jump runway and pit high jump fan and javelin runway. Additional works include landscaping to facilitate these changes and the movement north of the fence at the southern boundary. As a second phase the changing rooms will be improved, including remodelling of the internal areas of the building.</p>	<p>Blakedown Group contractors were appointed to implement the scheme and Faithful and Gould are Project Managers.</p> <p>Track surfacing and landscaping works are now complete. The infield has been seeded and will be available to use from Summer 2017. The second phase building refurbishment planning application was approved at a planning sub-committee on 4th October 2016. Southwark Athletics Building: Works commence on site March 2017 – 20 weeks construction period Due for completion WC 11th August 2017</p>
3	<p>Southwark Park New Café In 2013 the Council’s CGS Programme awarded FOSP funds to develop a plan to improve the café, toilet and office provision. Capital funding £1,650m has been secured and following public consultation the intention is to proceed with a re-location of café and office near the lake.</p>	<p>Bell Phillips Architecture have been appointed as building architects and Kinnear as landscape architects. Design consultation has been completed. Next steps:</p> <ul style="list-style-type: none"> • Contractor procured by December 2016 • Works completed by July 2017
4	<p>Southwark Park Old Nursery In 2013 the Council’s CGS Programme awarded FOSP funds to develop a plan to bring the Old Nursery site back into park use. Capital funding £817,899 has been secured.</p>	<p>Kinnear Landscape Architects have developed a plan for the site. The retention of the existing café building has been resolved so plans can be finalised.</p>
5	<p>Southwark Park Current Café Building Once the new café is in place it was proposed to demolish the existing building and landscape over the site. Following a public petition during summer 2016 the Council agreed to reconsider the retention of the existing café building for community use.</p>	<p>FOSP met with Park management and reluctantly accept that the building is to be demolished. FOSP asked that the design for the area ensures good boundary treatment with Gomm Road residences.</p>
6	<p>Children’s Play Area The Council made a commitment to ensure that there is a top-quality children’s playground in every local area and have identified Southwark Park playground as a priority for potential funding and investment - capital bid of £500,000 for this project. A design workshop was held on 5/12 and the design team presented concept ideas for feedback.</p>	<p>At concept and consultation stage</p> <p>Next meeting - Thu Mar 23, 2017 10:30am – 11:30am TBC</p>

Attachment 3 - Planning Update – Current Cases

Reference	16/AP/3387
Application Received	Thu 18 Aug 2016
Address	SOUTHWARK PARK, GOMM ROAD, LONDON SE16 2EH
Proposal	Detailed proposals have been developed outlining the relocation of Park Offices, Cafe and Public Toilets in a single storey focal building within the heart of the park. The proposal see a triple building sited adjacent to the CGP gallery overlooking the Boating Lake, Oval and Playground.
Application Type	Council's Own Development – Reg 3
Applicant	Southwark Council
Status	Registered as valid application and out to consultation until 10 th November 2016.

Reference	15/AP/5049
Application Received	Thu 17 Dec 2015
Address	SOUTHWARK PARK SPORTS CENTRE, HAWKSTONE ROAD, LONDON, SE16 2PE
Proposal	Refurbishment of the existing athletics centre pavilion building including new landscaping
Application Type	Council's Own Development – Reg 3
Applicant	Southwark Council
Status	The application was approved by Planning Sub-Committee on 6th October 2016

Attachment 4 Pop Up Screens

SWK05053 - Pop Up Screens:

Title of event:	Pop Up Screens
Venue:	Southwark Park
Start time:	28/07/2017 15:00:00
Finish time:	31/07/2017 00:00:00
Other information:	The films we show will finish by 11pm and we will then pack down the site each night. Pack down will take between 45 and 60 minutes.
Max number of attendees:	499
Audience Profile:	Families, Young People, Older People, Other
Is the event ticketed:	Yes
Is the event open to public:	Yes
Invited guests only:	No
Type of Event:	Outdoor Cinema

This is an outdoor Cinema application 499 capacity. The screen to be located at the South End of Park using the China Hal Gate for public access.

The infrastructure will be build and de rigged after each screening, Portaloos to remain on site.

This is a ticketed event. Guests will be encouraged (via website and on tickets) to use public transport when travelling to the event. The films (tbc) are all 12A certificates

Site Specific A 50 metre square section of the park will be fenced off in order to help manage crowds and validate buying a ticket. Only guests with valid tickets will be allowed to enter the fenced off seating area

There will be a main entrance measuring 2 metres wide and emergency access on either side of the site measuring 3 metres (this access will be fenced, but will have breaks in the fencing so be can easily remove the section to allow any emergency access/exits

Screen Information The actual projection surface of the screen is 10x6m, but that projection surface is connected to an inflatable frame that adds height and width to the structure making it roughly 14x9m. The screen is tethered by guys and pegs from each corner and then pegged in at the base too. The pegs are then covered with one metre square signs to stop people walking into them.

Lighting When the film ends, floodlights are used to aid egress.

LED lights will also be placed in each portaloos to make it a little more pleasant when using.

Seating This event is not seated however VIP seating if people wish to buy a ticket that includes a chair. The chairs provided are folding directors chairs.

PA SYSTEM The PA system is a stereo system so there is a big stack of speakers either side of the screen. The sound is monitored throughout the screening to try to ensure it stays below 70db - 65db will be stipulated (barring spikes i.e. an action or a dance sequences)

Discounted ticket scheme for the local community

All the houses on the roads surrounding the park will have a flyer put through their door two weeks before the screenings take place informing them what's happening and inviting them to join us for half price. They're asked to bring that flyer with them to prove that they are a local resident and get half price tickets on the door.

Security A professional security company will be employed (Gallowglass) to provide security guards for the cinema screenings. 4 guards are employed each evening and they start 30minutes before the doors open and finish 60minutes after the doors close. They all wear branded uniform, Pop Up Screens high visibility coats and display their SIA cards on their arms. The security staff are placed around the site: 1 at the door, 1 behind the screen and 2 float around the site. The refreshments manager, the door manager and the security staff are connected via walkie talkies and each also carries a mobile phone. The control tent will house the first aider and act as the Event/Incident Centre where all the information about the event, licenses, accident books, fire extinguishers and radio bases will be housed.

Waste Management Guests will be given refuse sacks for the packaging of any food or drink they consume during the screening. The bags are collected at the end of the night and conduct a thorough litter sweep. All rubbish is then either removed from site each night or when available we arrange with the local authorities for waste collection.