



Patron: Rt. Hon. Simon Hughes M.P.
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Committee Members

Sharon Bassey
Barry Duckett
Jean Cunliffe
Dave Fisher
Gary Glover (Chairperson)
Ron Henocq (Assistant Treasurer)
Marjorie Hill (Assistant Treasurer)
Pat Kingwell (Secretary)

Gary Magold (Treasurer)
Jean Mulholland (Membership Secretary)
John Reid
Sue Sexton
Amanda Squires (Vice-Chairperson)

General Meeting
Wednesday 15th April 2015
6.00pm at the Park Office

Agenda

- 1. Apologies**
- 2. Notes of General Meeting of 18th March and Matters Arising (attached)**
- 3. Network Challenge Community Day 18th April – Andrea Pita**
- 4. Draft Safeguarding Policy – Pat Kingwell (see attached)**
- 5. Park Manager’s Report – Andy Chatterton**
- 6. Friends of Southwark Park Activities Programme 2015 – Pat Kingwell**
- 7. Cleaner, Greener, Safer Programme Update**
- 8. Bowling Club Update**
- 9. West Lane War Memorial Issues**
- 10. King’s Stairs Gardens Issues**
- 11. Planning Matters Update**

- 12. Key Projects Update – (attached)**
- 13. Any Other Business**
- 14. Dates of Future Meetings**

Pat Kingwell
Secretary
27 March 2015

Notes of General Meeting of 18th March 2015

Present: Sharon Basse; Michaela Brice (Cancer Research UK); Andy Chatterton (London Borough of Southwark); Miranda Clarke (London Borough of Southwark); Alison Clayburn; Paul Cowell (London Borough of Southwark); Jean Cunliffe; Ruth Dewa (London Bubble Theatre); Dave Fisher; Gary Glover; Colin Hartridge-Price; Marjorie Hill; Jill Jerram; Simon Kenward; Pat Kingwell; Mike Krotosky; Gary Magold; John Mannering; Stewart Morgan; Jean Mulholland; Tim Navin-Jones (London City Athletics Club); Kate Nottidge (Grosvenor Estates); David Potter; Scott Renken (Cancer Research UK); Jim Saunders; Tracy Scales; Sue Sexton; Colin Smith; Amanda Squires; Stefan Watson (London City Athletics Club) and George Witsey

	Item	Action
1.	Apologies Cllr. Anood Al-Samerai; Clare Armstrong; Amanda Bryant; Denise Capstick; Cllr. Neil Coyle; Cllr. Stephanie Cryan; Judith Deschamps; Barry Duckett; Simon Hughes M.P.; Cllr. Sunny Lambe; Jim Lodge; Stephanie Lodge; Pam Miller; Andrea Pita (London Borough of Southwark); Cllr Kath Whittam and Cllr. Bill Williams	
2.	Notes of General Meeting of 18th February 2015 The notes were agreed as a true record.	
2.1	Matters Arising	
2.1.1	Southwark Park Club – Planning Ref: 10/AP - 3458 Pat reported he had emailed Southwark Planners twice for news about the re-opening of the social club which was part of the former Working Men’s Club development, but with no success. It was agreed to refer to Councillors.	Pat Kingwell
2.1.2	Mayor of London Bikes Amanda reported from the WORG meeting that the ward councillors will take up the issue with the next Mayor of London and developers will be encouraged to provide new cycle docking stations.	
2.1.3	Old Nursery Plan Update Gary Glover reported that the display boards were shown at the King’s Stairs Action Group AGM on 11 th March and in The Blue on 14 th March. A lot of interest from the public with support for a refreshment kiosk at the new sports centre and for new café/offices at the gallery site. Controlled access option favoured for Old Nursery site. Pat reported he had written to Rebecca Towers, Head of Parks, about the role of FOSP in the future project and she had acknowledged our points. It was agreed to arrange a meeting with Cllr. Hargrove and local Cllrs.	Gary Glover
2.1.4	Tree Stumps Project Pat reported a site visit had been made with Eleder Varon, Andrea and Ian Williams (Park’s Arboricultural Officer) and some stumps identified for potential art work, i.e. on path east of bandstand; in Scout’s Field; south-east of bowling green; and the Coronation Tree. He also read out some comments sent in by one of our members asking that any works take into account the needs of stag beetles and their larvae. Eleder to work up proposals with this in mind.	Eleder Varon
3.	London City Athletics Club Tim Navin-Jones (Chair) and Stefan Watson (Treasurer) spoke about the club, which had begun in 2010 and now has c4500 members, of which c300 are linked to Southwark Park. They are looking to use the revamped athletics track three sessions a week once it is opened. More information about the club on http://www.londoncityac.com/index.php	

4. **Cancer Research UK Shine Night Walk**

Scott Renken (Event Manager) and Michaela Brice (Site Manager) spoke about the walk which is due to start from Southwark Park on Saturday 26th September. Last year c16, 000 participants raised c£4m and the park was felt to be a very good location. This year the target is £4.8m. There will be four starts from the park, two half marathons and two full marathons. In the discussion our full support for the event was made clear but the following points were raised:

³⁵₁₇ Ideally we would prefer the Gomm Road entrance not to be used due to congestion and inconvenience

³⁵₁₇ Vehicles on the day must adhere to the park speed limits

³⁵₁₇ The exercise machines on the edge of the Oval should be accessible to the public

³⁵₁₇ Hawkstone Gate – pedestrian access to be allowed.

Paul Cowell
Miranda
Clarke

Paul Cowell agreed these issues will be looked at. To take part in the walk see <http://www.cancerresearchuk.org/support-us/find-an-event/charity-walks/shine-night-walk>

5. **Park Manager's Report**

Andy Chatterton reported:

5.1 **Southwark Park – Grosvenor Trees Donation**

Frosts Landscape Construction Limited unloaded the trees and materials today in preparation for the planting by the China Hall gate which is due to commence tomorrow and it is anticipated that the work will be undertaken over a period of three days – 19th / 20th & 23rd March. **In the discussion** thanks were given to Kate Nottidge and Grosvenor Estates.

5.2 **Southwark Park – Bowling Green Hedges**

On the suggestion to plant some berries in the hedge bases, it is felt that it would not be practicable to do so, due to the root system of the hedge plants.

5.3 **Southwark Park - Bowling Green Enclosure**

A new rail has been installed alongside the pavilion this week, following a request from representatives of the Bowls Club. A concrete base with paving slabs is due to be installed in front of the tall conifer trees towards the end of March, following a request from representatives of the Bowls Club.

5.4 **Southwark Park - Jabez West Memorial Taps**

The replacement taps are due to be by 21st March. The contractor has apologised for the delay with the supplier.

5.5 **Southwark Park – Woodland Trust Shrub & Tree Saplings.**

Fourteen children from Playshack Nursery, of Lavender House, Rotherhithe Street, helped to plant 60 shrub and tree saplings near the back of Albin's memorial garden on 13th March, with the support of the Parks Management Team and representatives from Quadron Services Limited, including the Head Gardener. Some plastic orange fencing has been placed in front of the area to help protect the shrub and tree saplings until they become established. **In the discussion** thanks were given to Woodland Trust and Playshack.

5.6 **Southwark Park – Ada Salter Garden**

Remedial works are currently being undertaken to improve the condition of some of the paving and the garden has been closed on a temporary basis for a period of two weeks, for health and safety reasons.

5.7 **Southwark Park - Commemorative Book**

A commemorative book is being produced and will be on display in the office foyer once it has been received. The book will include one initial entry and additional entries will be made as and when applicable.

5.8 **King's Stairs Gardens – Tree Damage**

- Polite notices have yet to be applied to trees advising Parks Users of the harm that dog damage can cause, but this will be addressed within the next week. The Parks Tree Officer has yet to confirm whether or not a spray can be applied to trees. This item remains outstanding but it will be followed up as soon as possible.
- Andy Chatterton**
- 5.9 King's Stairs Gardens – Dangerous Cycling**
The Parks Liaison Officers are reviewing options to control cycling in King's Stairs Gardens, especially between 1 Fulford Street and The Angel Public House. A PLO will be invited to attend the next meeting to report on the progress made to date.
- Andy Chatterton
Parks Liaison Officer**
- 5.10 King's Stairs Gardens - Children's Playground**
Remedial works to the tyre swing area are being undertaken to improve the drainage and to help prevent further flooding.
- 5.11 King's Stairs Gardens - 14 King Stairs Close – Unauthorised Access**
The unauthorised access remains to be resolved.
- Andy Chatterton**
- 5.12 King's Stairs Gardens - Notice Board**
A notice board has been installed outside the children's playground and will be managed by Parks. It will contain LBS Staff contact details, some information about the site and where space allows it will show random local events.
- 6. The Bubble Theatre 'After Hiroshima' Project**
Ruth Dewa of Bubble spoke about an intergenerational oral history and performance project. If you are interested in being interviewed or researching or other voluntary involvement see <http://www.londonbubble.org.uk/projectpage/after-hiroshima/>
- 7. Friends of Southwark Park Activities Programme 2015**
Pat reported on applications made to the Council's Neighbourhood Fund and to the United St. Saviour's Small Grants Fund to help put on a summer programme of activities. **Subsequent to the meeting**, Community Council has agreed an award of £3375 and United St. Saviours an award, the final sum to be confirmed. A revised Programme will be ready for the April meeting.
- Pat Kingwell**
- 8. Cleaner Greener Safer Programme**
It is now confirmed that Southwark Park has been allocated £18,500 to improve the bandstand and £5,000 for bee works, including an observation hive. Also £33,000 has been awarded to complete the Cathay/Fulford Street works. Thanks given to the Bermondsey and Rotherhithe Community Council.
- 9. Bowling Club Update**
Colin Smith thanked Andy for the works referred to in 5.3 above. He said a match against Finsbury Park will take place in late April and thanked Marjorie for offering to do the refreshments. It was agreed to provide Pat with a fixture list for inclusion in the Summer Programme leaflet.
- Colin Smith**
- 10. West Lane War Memorial Issues**
Andy reported that the lettering on the memorial will be followed up soon.
- Andy Chatterton**
- 11. King's Stairs Gardens Issues**
Simon Kenward thanked Gary Glover for attending Save King's Stairs Action Group AGM is on 11 March.
- A request was made for a key to the new notice boards. Andy to consider.
- Reference was made to a Time and Talents CGS scheme to improve the quiet area between the church and the hall.
- 12. Planning Matters Update– Stanley Arms 14/AP/4668**
An application was submitted on 15th December 2014 for the demolition of the pub and the erection of a four storey building for flats and retail use. One of

our members had sent us a copy of comments she had submitted to Southwark Planning, decrying the potential loss of a building with visual distinction. In the discussion it was apparent that neither The Friends nor the Park Manager had received notification of the planning application. Although the formal consultation period has closed it was agreed to write to the ward councillors to ensure that any development is sympathetic to the park.

**Pat
Kingwell**

13. Key Projects Update

A table of key projects was given and will be updated for each meeting.

14. Any Other Business

14.1 Bermondsey Carnival

Paul Cowell confirmed the Carnival has been agreed for 4th July – events details to follow in due course.

14.2 Fireworks

Paul Cowell said that there will be an Officer meeting on 16th April to review the event in Southwark Park and after then FOSP will be given a briefing.

14.3 Café Gallery – New Director

Pat read out a press release saying that after 30 years Ron Henocq is stepping down as Director. His replacement is Judith Carlton from Matt's Gallery.

14.4 'It's Our Park' and 'We Was All One' Film Shows

Pat reported on a very successful showing of the films at Sands Films Studio on 7th March. Thanks to Olivier Stockman, Stewart Morgan and Mike Dodds. A further showing is being negotiated with Shortwave Cinema, Bermondsey Square – details to follow.

14.5 Annual Report

Thanks to Andy for funding additional copies of the Annual Report.

14.6 Damage to Daffodils

David Potter mentioned school children damaging the daffodils near the Caryatides.

14.7 Albion Street Market 21st March

Amanda reminded about the market open from 10am-3pm.

14.8 National Archives

Gary Glover mentioned a meeting he had attended with Simon Hughes and Rebecca Towers at the National Archives. Agreed to update next meeting.

Gary Glover

15. Dates of Future Meetings 2015 - All Wednesdays 6.00pm at The Park Office unless otherwise notified

15th April 2015; 20th May 2015; 17th June 2015; 15th July 2015



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Friends of Southwark Park Draft Safeguarding Policy March 2015 – for Discussion at 18th April General Meeting

1. Safeguarding Policy Statement

1.1. The Friends of Southwark Park recognise and fully endorse the United Nations Convention on the Rights of the Child. Our policies recognise the obligations and duty of care on organisations that may have contact with children and young people as identified in the Children Act 1989 and the Children Act 2004. These acts define children and young people as anyone up to the age of 18 years. We recognise that similar responsibilities apply to vulnerable adults.

1.2. Our policies apply to all volunteers involved with the group and they are designed to encourage the development of good practice to prevent the physical, emotional or sexual abuse and neglect of children and young people. They apply to all the children, young people and vulnerable adults we may come into contact with, regardless of their gender, sexual orientation, disability, race, nationality or country of origin.

1.3. The policies stress the responsibility of all to be alert to the signs of abuse and provide a prompt and effective reporting procedure should abuse be suspected, disclosed or discovered, regardless of the setting in which the abuse has taken place. They are also intended to protect those who work with children, young people and vulnerable adults from behaving in ways which may be well-intentioned but inadvisable and from unfounded accusations. They also enable the Friends of Southwark Park to fulfil its legal and moral responsibilities.

2. Group Officers

2.1. The Friends of Southwark Park have four officer roles within the group who have a shared responsibility for ensuring this policy is adopted by the whole group, i.e.

- Chairperson
- Vice-Chairperson
- Secretary

- Treasurer

3. Direct Work with Children, Young People or Vulnerable Adults

3.1. The group is open access therefore anyone who is over 18 years of age, and agrees with the aims and objectives of the group as stated in the constitution, is able to become a member of the group.

3.2. The Friends of Southwark Park do not often work directly with children, young people or vulnerable adults. It does however work with other organisations to deliver group and individual activities for children, young people and vulnerable adults within the boundaries and locality of Southwark Park, King's Stairs Gardens, King George's Field and West Lane Memorial Gardens.

3.3. When working with other organisations we will ensure they have:

- Adequate Safeguarding procedures in place that meet the minimum standards of the Southwark Safeguarding Children Board.
- Adequate level of current CRB checks in place for all staff and volunteers associated with the activity/event.

4. Child Protection Policy Statement

4.1. The Friends of Southwark Park recognise that the welfare of children and young people is paramount and will do everything possible to ensure that we:

- Treat all children and young people with respect.
- Are watchful for children or young people who are experiencing harm or neglect.
- Respond to and report all concerns and allegations appropriately.
- Adopt good practice with regard to safeguarding children and young people and ensure adherence to our policies and procedures.
- Ensure where necessary that our volunteers are trained in accordance with their roles, have adequate Safeguarding Policies in place and have an appropriate level of current CRB checks.
- Ensure that if any adult in our group has concerns about the welfare of any child or young person he/she will share those concerns with the appropriate person.
- Work in partnership with children, young people, parents/carers and other agencies.

4.2. Confidentiality: In cases of disclosure of abuse, whether by children, young people, parents, carers or other adults, confidentiality cannot be promised. We may be legally obliged to share the information with responsible authorities.

4.3. Allegations: Concerns raised about the behaviour of any adult(s) in the group will be referred without delay to the appropriate authority (up to and including the Police). In these instances it will be necessary to inform the Chair (if appropriate).

5. Disclosure Procedure

5.1. In the event that a young or vulnerable person discloses an instance of abuse to a member of the group please follow these guidelines:

- Keep calm, do not be shocked.
- Listen to them.
- Accept what you hear without passing judgement.
- Ask questions only for clarification.
- Do not investigate.
- Do not make promises.
- Offer support and understanding, explaining that you cannot keep it secret and what may happen. (This gives them the choice to continue telling you or to stop)
- Reassure the child or young person that they were right to talk to you.
- Write down notes of your conversation – dates, times, facts, who were involved, observations, and use actual words used if possible.
- Report the disclosure as soon as possible (or immediately if you believe the matter is urgent or someone is still at risk of being harmed) to one of the Friends Officers or a responsible authority.
- Ensure that you have the following information: (if appropriate)
 - Name(s), address, date(s) of birth of the child/children or young person or people.
 - Parent/carer's name and contact details.
 - Name of the person against whom the complaint has been made.
 - Names of any witness to the incident (if appropriate).
- Keep notes of your conversations.
- Sign and date the notes and keep them in a confidential file.
- Act on the advice given. This may be for you, or an officer of the group, to make a referral to a responsible authority.
- Respect the confidentiality of everyone involved in the incident, keeping the matter restricted only to those who you have a duty to inform.

6. Procedure to be followed in the event of an allegation against someone connected with the Friends of Southwark Park.

6.1. Do not immediately discuss the allegation/concern with the individual concerned.

6.2. Raise the allegation/concern with the Chairperson or other officer of The Friends (see 2.1 above).

6.3. The allegation/concern will be discussed by The Friends' Officers. No investigation should be conducted at this point. There are then three possible outcomes:

- It is agreed there is no cause for concern.
- It is agreed that there is concern but it is not in the category of child protection. It will be dealt with by the Friends Officers and may include reference to the group's constitution.
- It is agreed that the concern is in the category of child protection so is referred to Southwark Council's Child Protection Service. 020 7525 1921 or out-of-hours 020 7525 5000. Southwark Council's Child Protection Service may advise that the individual is suspended or asked not to attend any meetings of the group while the concern is investigated. Suspension should be seen as a neutral act and without prejudice.

6.4. Support should be made available for the individual against whom the allegation has been made and for the individual making the allegation if he/she is within the group.

6.5. A representative of the group may be invited to meetings called by Southwark Council's Child Protection Service to discuss the issues. ALWAYS REMEMBER - IF IN DOUBT - CONSULT

7. Confidentiality Statement

7.1. The Friends of Southwark Park support the legal principle that the welfare of the child, young person or vulnerable adult is paramount. This means that the considerations of confidentiality which might apply to other situations in the organisation should not be allowed to override the right to be protected from harm. Every effort will be made, however, to ensure that confidentiality is maintained for all concerned particularly when a disclosure or an allegation has been made and is being investigated.

8. Whistleblowing Statement

8.1. The Friends of Southwark Park supports and will provide protection for whistle-blowers. If you become aware of anything that makes you feel uncomfortable then discuss the concern with one of the Friends Officers or with Southwark Council's Child Protection Service.

9. Anti-Bullying Statement

9.1. The Friends of Southwark Park believe that any form of bullying is unacceptable. In order to combat bullying:

- We will listen to children, young people and vulnerable adults and take seriously what they tell us about bullying.
- We will take steps to deal immediately with incidents of bullying.
- We will ensure that children and young people are aware that bullying concerns will be dealt with sensitively and effectively.
- We will be aware of the vulnerability of specific individuals and groups such as those with disabilities and from black and minority ethnic communities.
- We will ensure that both victims of bullying and bullies themselves receive support.
- We will keep a record of any incidents of bullying, how we dealt with them and whether there is anything the organisation/group can do to learn from the incidents.

10. Equal Opportunities Statement

10.1. The Friends of Southwark Park recognises that certain groups and individuals are at risk of being unfairly discriminated against for many reasons, including age, appearance, class, colour, criminal conviction, culture, disability, employment status, ethnicity, nationality, political belief, race, religious belief, sexuality or size.

10.2. Every aspect of our work is informed and enhanced by equality principles.

10.3. All members of the group are supported in challenging any behaviour or ways of doing things which go against the policy or the spirit of the policy.

11. Diversity Policy Statement

11.1. The Friends of Southwark Park recognise that each child, young person and adult is an individual with their own skills and abilities. We recognise that there is diversity in family life, education, faith and culture. We undertake to embrace and celebrate such differences. We value and encourage the participation and contribution of individuals, regardless of age, class, disability, ethnic background, faith, gender and sexual orientation.

12. Risk Assessment Statement

12.1. The Friends of Southwark Park recognise the importance of providing adequate management of the health and safety risks arising from our activities.

12.2. We will ensure that where appropriate risk assessments will be undertaken and recorded for our activities.

12.3. We will ensure that where appropriate adequate risk assessments are in place for activities facilitated or commissioned by the group.

12.4. The group officers are responsible for ensuring that risk assessments are undertaken and that any action required is implemented.

13. Policy Review

13.1. The Friends of Southwark Park will review this Safeguarding Policy on an annual basis as part of our Annual General Meeting.

Key Projects Update – April 2014

Project Description	Current Position
<p>1 Southwark Park Sports Centre Refurbishment After a decade of decline the centre is undergoing a major refurbishment. Works include reconstruction and layout changes of synthetic athletics track, conversion of synthetic turf football/hockey pitch to natural grass, installation of a hammer and discus cage and the relocation and installation of the following athletic facilities: shot putt circle pole vault runway long/triple jump runway and pit high jump fan and javelin runway Additional works include landscaping to facilitate the these changes and the movement north of the fence at the southern boundary.</p>	<p>Planning approval was obtained with conditions (Ref: 14/AP/2455), which are subject to further approvals.</p> <p>Blakedown Group have been appointed as contractors. Works are due to commence in February/March 2015 and complete in summer 2015.</p>
<p>2 Southwark Park Old Nursery Master Plan In 2013 the Council’s CGS Programme awarded FOSP £20k to develop a plan to bring the Old Nursery site back into park use and to also improve the café, toilet and office provision. The aim of the plan is to help secure capital funding.</p>	<p>Public consultation on the options for a new café/office and Old Nursery was completed on 14th March. A report back to FOSP and Stakeholder Group is due in May; thereafter procurement of architects and contractors; with a build targeted for mid/late 2016.</p>
<p>3 Southwark Park Relocation of ‘Family of Dolphins’ Sculpture David Backhouse’s sculpture was gifted to the Council by Tesco, Surrey Quays and a new home was sought. A feasibility study led the Council agreeing Southwark Park lake for relocation. In October 2014 we were advised that an engineering solution was being sought and that discussions were taking place with FM Conway contractors, who were subsequently appointed. They are developing a system which will both weight the sculpture and not puncture any lining to the lake. Planning permission will be applied for, once the drawing has been provided. In the meanwhile the dolphins are being made ready for the installation by a conservator. Installation was estimated for the end of March 2015.</p>	<p>Planning application was submitted on 20th February 2014 (Ref: 14/AP/0558) and a decision may be reached on 2nd April 2015. Case officer is Ciaran Regan. .</p> <p>Rachel Roe advises unfortunately there are delays with the contractor, due to a change in staffing.</p>
<p>4 Southwark Park south-western boundary improvements In October 2014 we agreed that improvements to the boundary were needed. We asked if the Maydew House redevelopment scheme might provide a solution and also reported an offer made by Grosvenor Estates to provide trees.</p>	<p>It was decided to use the Grosvenor trees on the China Hall side of the park and they have now been successfully planted with help from Bede Centre. The issue therefore remains of how to improve the south-western boundary.</p>
<p>5 Southwark Park New Tennis Courts In November 2012 FOSP applied to the Council’s CGS programme for two new hard courts. The scheme was approved in July 2013, but additional funding had to be found. In March 2014 MSC Consultants were appointed to progress the scheme. Planning approval was obtained on 10 January 2015.</p>	<p>Key milestones of the project are; Out to tender week commencing 9th March 2015 Return of tenders 13th April 2015 Evaluation and Gateway 2 award 11th May 2015 Commence works 25th May 2015 (subject to GW2 sign off) Works 12 week programme end of works 14th August 2015 Opening 24th August 2015.</p>

